



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-1046, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 1, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to advertise Contract 19-665-11, Native Prairie Landscape Maintenance at Various Service Areas, estimated cost \$520,000.00, Account 101-69000-612420, Requisition 1497739 (*Deferred from the October 18, 2018 Board Meeting*)

Dear Sir:

Contract documents and specifications have been prepared for Contract 19-665-11, Native Prairie Landscape Maintenance at Various Service Areas, at the request of the Maintenance and Operations Department.

The purpose of this contract is to obtain services necessary to maintain native prairie landscape at the District's various facilities and properties for a four-year period.

The estimated cost for this contract is \$520,000.00. The estimated 2019, 2020, 2021, and 2022 expenditures are \$130,000.00 for each of these years.

The bid deposit for this contract is \$26,000.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will be included in this contract. The type of work to be performed under the contract is classified as "Miscellaneous Building Construction" for establishing Minority Business Enterprises (MBE), Women's Business Enterprises (WBE) and Small Business Enterprises (SBE) utilization goals. The associated MBE, WBE and SBE utilization goals for this contract are 10% MBE and/or WBE, and 10% SBE.

It is estimated that this contract will employ 4-6 personnel.

The tentative schedule for this contract is as follows:

Advertise	December 5, 2018
Bid Opening	January 8, 2019
Award	February 7, 2019
Completion	December 31, 2022

Funds are being requested in 2019, in Account 101-69000-612420, and are contingent upon the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent years, 2020, 2021 and 2022, are contingent upon the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 19-665-11.

Requested, Sergio E. Serafino, Acting Director of Maintenance and Operations, BAP:SO'C:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 1, 2018