



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-0022, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 10, 2019**

#### **COMMITTEE ON PROCUREMENT**

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-104-12 (Re-Bid), Preventative Maintenance for Steam Sterilizers, Labor, and Parts, to Scientific Services Plus, LLC., in an amount not to exceed \$47,150.00, Account 101-16000-612970, Requisition 1495130

Dear Sir:

On September 6, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-104-11 Preventative Maintenance for Steam Sterilizers, Labor, and Parts. The contract expires on December 31, 2021.

In response to a public advertisement of October 3, 2018, a bid opening was held on October 23, 2018. No bids were received for this contract.

In response to a public re-advertisement of November 14, 2018, a bid opening was held on December 4, 2018. The bid tabulation for this contract is:

SCIENTIFIC SERVICES PLUS, LLC	\$47,150.00
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Eight hundred ninety-nine (899) companies were notified of this contract being advertised and twelve (12) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not provide the items and/or services requested and could not obtain pricing. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Scientific Services Plus, LLC, the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$48,000.00, placing their bid of \$47,150.00 approximately 1.8 percent below the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order for Contract 19-104-12 (Re-Bid) to Scientific Services Plus, LLC., in an amount not to exceed \$47,150.00, Account 101-16000-612970.

No bid deposit was required for this contract.

Funds for the 2019 expenditures, in the amount of \$15,716.66, are available in Account 101-16000-612970. The estimated expenditures for 2020 are \$15,716.66, and for 2021 are \$15,716.68. Funds for the 2020 and 2021 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 10, 2019