



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-0423, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 2, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 19-484-11 Board Room Audio Upgrade, estimated cost \$49,049.00, Accounts 101-27000-612430, 612840, 623850, 634810, Requisition 1519903

Dear Sir:

Contract documents and specifications have been prepared to upgrade the Board Room audio equipment. This contract begins on June 20, 2019.

The purpose of this contract is to furnish and deliver audio equipment including installation and calibration as required to upgrade the Board Room.

The estimated cost for this contract is \$49,049.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | May 15, 2019 |
| Bid Opening | June 4, 2019 |
| Award | June 20, 2019 |
| Completion | November 30, 2019 |

Funds are available in Account 101-27000-612430, 612840, 623850, 634810.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 19-484-11.

Requested, John Sudduth, Director of Information Technology, JS:SK:JR

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 2, 2019