



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-0470, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 16, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report on advertisement of Request for Proposal 19-RFP-23 SAP Consulting Services, estimated cost \$560,000.00, Account 101-27000-612430, Requisition 1519898

Dear Sir:

Request for Proposal (RFP) documents have been prepared for SAP Consulting Services, at the request of Information Technology. The contract begins January 1, 2020.

The purpose of this contract is to obtain SAP consulting services to assist the Information Technology Department with system maintenance, upgrades, security, development, installation, troubleshooting, and optimization of the SAP environment.

The estimated cost for this proposal is \$560,000.00. The estimated 2020, 2021, and 2022 expenditures are \$160,000.00, \$200,000.00, and \$200,000.00 respectively.

No bid deposit is required for this RFP.

The term of the contract will be from January 1, 2020 through December 31, 2022.

Appendix A will be included in this RFP. The type of work to be performed under this contract is within the professional services category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business enterprises (WBE) and/or Small Business Enterprises (SBE) goals. The MBE, WBE and/or SBE goals for this contract are: 15% MBE and/or WBE and 10% SBE. Appendix V should not be included.

The tentative schedule for this contract is as follows:

Advertise	May 29, 2019
Proposals Received	July 5, 2019
Award	September 19, 2019
Completion	December 31, 2022

Funds are being requested in 2020, 2021, and 2022 in Account 101-27000-612430, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JS:RA:ky
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 16, 2019