



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 19-0728, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 8, 2019**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 19-112-11, Furnish and Deliver Automatic Samplers, to Hach Company, in an amount not to exceed \$36,739.56, Account 101-16000-623570, Requisition 1518412

Dear Sir:

On May 2, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-112-11, Furnish and Deliver Automatic Samplers.

In response to a public advertisement of May 29, 2019, a bid opening was held on June 18, 2019. The bid tabulation for this contract is:

HACH COMPANY	\$36,739.56	
GASVODA & ASSOCIATES, INC.		\$38,057.89

Seven hundred sixty-eight (768) companies were notified of this contract being advertised and twenty-two (22) companies requested specifications.

Hach Company, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$39,650.00, placing the bid of \$36,739.56, approximately 7.34 percent below the estimate.

The contract will be completed by December 31, 2019.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V were not included in this contract because it is primarily a furnish and deliver contract.

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

There was no bid deposit for this contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-112-11 to Hach Company, in an amount not to exceed \$36,739.56.

Funds are available in Account 101-16000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 8, 2019