



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 19-1306, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 9, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Chen, Garner & Stevens Partners, LLC d/b/a Eureka Water Probes, to service and repair Eureka water quality meters and accessories, in an amount not to exceed \$30,000.00, Account 101-16000-612970, Requisition 1534085

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Chen, Garner & Stevens Partners, LLC d/b/a Eureka Water Probes (Eureka) to service and repair Eureka water quality meters and accessories. All instruments will be sent to Eureka for service and all service needs will be completed, with repaired instruments returned to the Metropolitan Water Reclamation District of Greater Chicago (District), by December 31, 2021. The twenty-five (25) instruments that the District owns are four years old or older and, therefore, no longer covered under the three-year warranty. These instruments are to be serviced using this contract.

These water quality meters are used by the Aquatic Ecology and Water Quality Section for the Continuous Dissolved Oxygen Monitoring (CDOM) Program, which is required by the District's National Pollutant Discharge Elimination System permits. In addition, the data collected by these meters also supports ongoing projects, such as the Lake Michigan Discretionary Diversion Optimization, Chicago Area Waterways Chloride Reduction Initiative and Tunnel and Reservoir Plan post-construction monitoring.

Eureka, the sole-service provider for service and repair of Eureka water quality meters and accessories, has submitted pricing for the services and goods required. Inasmuch as Eureka is the only source of supply for the Eureka water quality meters, parts and repair, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Eureka is not registered to transact business in the State of Illinois but has submitted a certificate of good standing from the State of Texas. The Department of Procurement and Materials Management has received a request from the Director of Monitoring and Research to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Chen, Garner & Stevens Partners, LLC d/b/a Eureka Water Probes in an amount not to exceed \$30,000.00.

Funds for the 2020 expenditure, in the amount of \$15,000.00, are available in Account 101-16000-612970. The estimated expenditure for 2021 is \$15,000.00. Funds for the 2021 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:HZ:JV:kq
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 9, 2020