



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0024, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 9, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 20-103-11, Maintenance, Repairs, and Parts for Boats, Outboard Motors, and Trailers, to Marine Services Corporation, in an amount not to exceed \$19,150.00, Account 101-16000-612790, Requisition 1528840

Dear Sir:

On October 17, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 20-103-11, Maintenance, Repairs, and Parts for Boats, Outboard Motors, and Trailers.

In response to a public advertisement of November 13, 2019, a bid opening was held on December 3, 2019. The bid tabulation for this contract is:

MARINE SERVICES CORPORATION \$19,150.00

One hundred twenty-nine (129) companies were notified of this contract being advertised and seven (7) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reason for not bidding: unable to provide the services requested. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Marine Services Corporation, the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$20,000.00, placing their bid of \$19,150.00 approximately 4.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The contract will expire on December 31, 2021.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 20-103-11 to Marine Services Corporation, in an amount not

to exceed \$19,150.00.

No bid deposit was required for this contract.

Funds for the 2020 expenditure, in the amount of \$9,576.00, are available in Accounts 101-16000-612790. The estimated expenditures for 2021 are \$9,574.00. Funds for the 2021 expenditures are contingent on the Board of Commissioner's approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 9, 2020