



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0147, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 20, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase orders and enter into agreements for Contract 20-RFP-01 State Legislative Consulting Services, with Blaida and Associates LLC, in an amount not to exceed \$21,000.00, Nekritz Amdor Consulting LLC, in an amount not to exceed \$21,000.00, Law Offices of Paul L. Williams & Associates, in an amount not to exceed \$21,000.00, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$21,000.00, Account 101-15000-612430, Requisition 1534080

Dear Sir:

Authorization is requested to issue purchase orders and enter into agreements with Blaida and Associates LLC, Nekritz Amdor Consulting LLC, Law Offices of Paul L. Williams & Associates, and Miguel A. Santiago Consulting, Inc. for state legislative consulting services.

This request for proposal is for services of state legislative consultants to work with the District's legislative liaison and staff to develop and facilitate the District's annual state legislative program.

Contract 20-RFP-01 was advertised on December 18, 2019. Ninety-four (94) firms were notified, with seventeen (17) requesting proposals. Five (5) proposals were received on January 10, 2020 from Nekritz Amdor Consulting LLC; Ado L. Rugai, Attorney at Law; Miguel A. Santiago Consulting, Inc.; Blaida and Associates LLC; and Law Offices of Paul L. Williams & Associates.

The proposals were reviewed and evaluated by a panel consisting of staff from General Administration, the Law Department, and the Department of Procurement & Materials Management. The proposals were rated on understanding and approach to the scope of work, consultant technical competence, and cost of services. Each department provided one (1) ranking for each firm who met the listed qualifications in the contract documents. All proposers were then invited to give presentations to the evaluation panel. The presentations were rated on understanding and approach to the scope of work and consultant technical competence.

Mr. Blaida's, Ms. Nekritz's, Mr. Williams's, and Mr. Santiago's knowledge of the District's needs, goals, and objectives, and their experience with the legislative process in the Illinois General Assembly, qualifies them as the best suited to provide the requested services to the District.

The agreements will begin upon Board approval, execution of agreements and issuance of purchase orders for the remainder of the 2020 Illinois General Assembly and veto session. There is an option to extend the services for two (2) additional General Assembly and veto sessions at the same monthly fee. The monthly fee will remain fixed during the entire contract period. The option to extend is at the sole discretion of the District and will be approved by the Board of Commissioners.

Inasmuch as Mr. Blaida, Ms. Nekritz, Mr. Williams, and Mr. Santiago possess a high degree of professional skills, it is recommended that the Director of Procurement & Materials Management be authorized to issue

purchase orders and enter into agreements per Section 11.4 of the Purchasing Act, in an amount not to exceed \$21,000.00 for each consultant.

Funds are available in Account 101-15000-612430.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 20, 2020