



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0789, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 20-RFP-26, Farm Management Support Services, estimated cost \$375,000.00, Account 101-69000-612430, Requisition 1544028

Dear Sir:

Request for proposal (RFP) documents have been prepared for Contract 20-RFP-26, Farm Management Support Services, at the request of the Maintenance and Operations Department.

The purpose of this RFP is to obtain a farm manager to lease land to local farmers at the Prairie Plan Site in Fulton County and maximize agricultural income. As part of the responsibilities of the farm manager, they are to select suitable and responsible tenants to farm the fields and lands, while also negotiating with the tenants the agreement terms of the farm lease (e.g., duration, type, and cash rental amounts, payment dates, etc.). Other responsibilities include determining land use (row crop, hay, pasture, etc.) to maximize rental; inspecting farmlands; providing quarterly financial reports along with harvest and application reports; and ensuring compliance with the Federal and State agencies such as the US Department of Agriculture.

The estimated cost is \$375,000.00. The estimated 2021, 2022, 2023, 2024, and 2025 expenditures are \$75,000.00, \$75,000.00, \$75,000.00, \$75,000.00, and \$75,000.00.

Appendix A and Appendix V will not be included because the scope of work does not provide practical or cost-effective opportunities for subcontracting and there is a lack of MBE/WBE/SBE firms available to perform the services.

The tentative schedule for this contract is as follows:

Advertise	October 31, 2020
Proposals Received	November 20, 2020
Award	December 17, 2020
Completion	December 31, 2025

Funds are being requested in 2021, in Account 101-69000-612430, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for subsequent years, 2022, 2023, 2024 and 2025, are contingent upon the Board of Commissioners approval of the District's budget for those years.

Requested, John P. Murray, Director of Procurement and Materials Management JPM:EJS:BK:MAG:JR
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2020

Attachment