



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order for Contract 17-633-11, Furnish and Deliver Polymer, to Polydyne Inc., in an amount of \$750,000.00, from an amount of \$17,989,364.55, to an amount not to exceed \$18,739,364.55, Accounts 101-67000/68000/69000-623560, Purchase Order 3096188

Dear Sir:

On August 31, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 17-633-11, Furnish and Deliver Polymer, to Polydyne Inc., in an amount not to exceed \$15,222,008.95. The contract expires on March 26, 2021.

As of October 12, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$2,767,355.60 from the original amount awarded of \$15,222,008.95. The current contract value is \$17,989,364.55. The prior approved change orders reflect an approximate 18.2% increase to the original contract value.

This purchase order increase request is to provide a continuous supply of polymer to the Stickney Water Reclamation Plant until the new contract is in place. The increase requested will provide funding through December 31, 2020. This type of contract involves comparison testing of samples submitted by perspective bidders by the Monitoring and Research Department. Bids are then invited on all acceptable polymers. The comparison testing was delayed due to initial staffing restrictions as a result of the pandemic. We expect to seek authority to award the new contract at the December 3, 2020 Board meeting and have the new contract in place by January 1, 2021.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order for Contract 17-633-11, in an amount of \$750,000.00 (approximately 4.2% of the current contract value) from an amount of \$17,989,364.55 to an amount not to exceed \$18,739,364.55.

Funds are available in Account 101-69000-623560.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2020

Attachment