



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order for Contract 19-673-11, Heavy Equipment Repairs at Various Locations, to West Side Tractor Sales Co., d/b/a West Side Specialized Services Co., in an amount of \$20,000.00, from an amount of \$433,725.59, to an amount not to exceed \$453,725.59, Accounts 101-66000/68000-612760, Purchase Order 5001698

Dear Sir:

On November 15, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 19-673-11, Heavy Equipment Repairs at Various Locations, to West Side Tractor Sales Co., d/b/a West Side Specialized Services Co., in an amount not to exceed \$521,290.00. The contract expires on January 1, 2021.

As of October 14, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in the Group B value an amount of \$4,175.59 from the original amount awarded of \$429,550.00. The current Group B contract value is \$433,725.99. The prior approved change orders reflect an approximate 1.0% increase to the original contract value.

An increase in the purchase order's value is being requested to perform additional maintenance on heavy equipment used at the biosolids drying sites.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order for Contract 19-673-11, in an amount of \$20,000.00 (approximately 4.6% of the current contract value) from an amount of \$433,725.59 to an amount not to exceed \$453,725.59.

Funds are available in Account 101-66000-612760.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2020

Attachment