



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0916, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to decrease purchase order for Contract 19-934-11, Furnishing and Delivering Magnesium Chloride, to Envirotech Services, Inc., in an amount of \$415,250.00, from an amount of \$1,645,304.30, to an amount not to exceed \$1,230,054.30, Account 101-69000-623560, Purchase Order 3105556

Dear Sir:

On June 20, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 19-934-11, Furnishing and Delivering Magnesium Chloride, to Envirotech Services, Inc., in an amount not to exceed \$1,790,774.50. The contract expires on July 15, 2022.

As of October 12, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$145,470.20 from the original amount awarded of \$1,790,774.50. The current contract value is \$1,645,304.30. The prior approved change orders reflect an approximate 8.1% decrease to the original contract value.

A decrease in the purchase order's value is being requested to better reflect the estimated quantity of magnesium chloride that is required at the Stickney Water Reclamation Plant for 2020 and 2021.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order for Contract 19-934-11, in an amount of \$415,250.00 (approximately 25.2% of the current contract value) from an amount of \$1,645,304.30 to an amount not to exceed \$1,230,054.30.

Funds will be restored to Account 101-69000-623560.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2020

Attachment