



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 20-0917, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to decrease purchase order for Contract 20-632-11, Furnishing and Delivering Sodium Hypochlorite, to Alexander Chemical Corporation, in an amount of \$35,100.00, from an amount of \$4,206,963.00, to an amount not to exceed \$4,171,863.00, Accounts 101-67000/68000/69000-623560, Purchase Order 3109171

Dear Sir:

On March 5, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 20-632-11, Furnishing and Delivering Sodium Hypochlorite, to Alexander Chemical Corporation, in an amount not to exceed \$4,206,963.00. The contract expires on March 28, 2023.

There have been no prior change orders.

A decrease in the purchase order's value is being requested to better reflect the estimated quantity of sodium hypochlorite that was required at the Stickney Water Reclamation Plant for 2020 and 2021.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order for Contract 20-632-11, in an amount of \$35,100.00 (approximately 0.8% of the current contract value) from an amount of \$4,206,963.00 to an amount not to exceed \$4,171,863.00.

Funds will be restored to Account 101-69000-623560.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:BK:MAG:JR
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2020