



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 4, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 20-860-5F, Furnish and Deliver One Digital Wide Format Scanner and Printer/Copier, Main Office Building Annex to Clifford Wald & Co., in an amount not to exceed \$27,295.00, Accounts 501-50000-634990 and 612990, Requisition 1545224

Dear Sir:

On August 6, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 20-860-5F, Furnish and Deliver One Digital Wide Format Scanner and Printer/Copier, Main Office Building Annex.

In response to a public advertisement of November 18, 2020, a bid opening was held on December 8, 2020. The bid tabulation for this contract is:

Clifford Wald & Co.	\$27,295.00
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The Director of Procurement and Materials Management has reviewed the bidders' list for this contract and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not provide the equipment requested. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Clifford Wald & Co., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$30,000.00, placing the bid of \$27,295.00 approximately 9 percent below the estimate.

The items are required to be received within 40 calendar days of issuance of the purchase order for this contract and one full year of maintenance on the equipment is to be provided under this contract.

The Multi-Project Labor Agreement (MPLA) is not included because this is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."

- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess of One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase order for Contract 20-860-5F to Clifford Wald Co. in an amount not to exceed \$27,295.00.

Funds are available in Accounts 501-50000-634990 and 612990.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 4, 2021