



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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File #: 21-0106, Version: 1

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### TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2021

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to Equipment Depot of Illinois, Inc., to furnish and deliver a new 2021 Mitsubishi FBCS18N electric forklift to the Lockport Powerhouse, under Sourcewell (formerly NJPA) Purchasing Contract No. 091520-MCF, in an amount not to exceed \$34,786.50, Account 101-66000-634760, Requisition 1554941  
(Deferred from the February 4, 2021 Board Meeting)

Dear Sir:

Authorization is requested to issue a purchase order to Equipment Depot of Illinois, Inc., to furnish and deliver a new 2021 Mitsubishi FBCS18N electric forklift to the Lockport Powerhouse. The forklift will be delivered by December 31, 2021.

Sourcewell (formerly NJPA) currently has a competitively bid contract with Mitsubishi Caterpillar Forklift America Inc., for the purchase of forklifts, lift trucks, pallet jacks and related equipment. Equipment Depot of Illinois, Inc., is the local distributor for Mitsubishi Caterpillar Forklift America Inc. On May 19, 2011, the Board of Commissioners granted authority to participate in the Sourcewell purchasing cooperative. The invitation to bid was issued to establish a contract to enable all state agencies and authorized local governmental units to purchase current model year production vehicles during the contract period. The term of the contract began on October 26, 2020 and expires on October 26, 2024.

This order consists of the procurement of one (1) new Mitsubishi FBCS18N, 4,000 lb. capacity 36 volt electric stand-up counterbalanced forklift. The forklift will be used at the Lockport Powerhouse to load and unload trucks with equipment and supplies.

Equipment Depot of Illinois, Inc., is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement and Affirmative Action, Revised Appendix D are not applicable to this requisition because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to Equipment Depot of Illinois, Inc., in an amount not to exceed \$34,786.50.

Funds are available in Account 101-66000-634760.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2021

