



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 21-0133, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 21-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One-Year Period, estimated cost \$170,000.00, Accounts 101-20000-623170, 623660

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver janitorial supplies to various locations for a one-year period, beginning approximately June 1, 2021 and ending May 31, 2022.

The purpose of this contract is to furnish and deliver janitorial supplies, such as brooms, mops, and buckets, to the District's storerooms, to maintain sufficient inventory levels, which are required for the day-to-day operational needs of the District.

The estimated cost of this contract is as follows:

Group A-Brushes, mops, pails, etc.:	\$70,000.00
Group B-Cleaners & detergents:	\$45,000.00
Group C-Hand soaps & dispensers:	<u>\$55,000.00</u>
TOTAL	\$170,000.00

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

The tentative schedule for this contract is as follows:

Advertise: March 10, 2021

Bid Opening: March 30, 2021

Award: May 6, 2021

Completion: May 31, 2022

Funds are available in Accounts 101-20000-623170, 623660.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 21-006-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,

DAL:SEB:JN:MS:np

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2021