



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 21-0692, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 5, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase agreement with Hach Company to Furnish and Deliver Hach Company analyzer materials and equipment to various locations for a three-year period, in an amount of \$60,000.00, from an amount of \$339,900.00 to an amount not to exceed \$399,900.00, Accounts 101-67000/68000/69000-623070, Outline Agreement 7001764

Dear Sir:

On December 19, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase orders to Hach Company to furnish and deliver Hach Company analyzer materials and equipment to various locations, for a three-year period, in an amount not to exceed \$330,000.00. The agreement expires on November 30, 2022.

As of July 21, 2021, the attached list of change orders has been approved.

Original contract Amount	\$330,000.00
Date of Board Approval	12/19/2019
Cumulative Change Order (7/21/2021)	\$9,900.00
% Change of Original Contract Value	3.0%
Current Contract Value	\$339,900.00
Requested Increase or Decrease	\$60,000.00
New Contract Value	\$399,900.00
% Change of Current Contract Value	17.7%
% Change of Original Contract Value	21.2%

This increase is necessary due to a greater than anticipated need for Hach replacement parts and supplies across the Maintenance and Operations Department.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the agreement was issued and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the agreement in an amount of \$60,000.00 (approximately 17.7% of the current agreement value), from an amount of \$339,900.00, to an amount not to exceed \$399,900.00.

Funds are available in accounts 101-67000/68000/69000-623070.

Requested, John P. Murray, Director of Maintenance and Operations, EJS:JS:MAG:JR:JMC
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 5, 2021

Attachment