



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 21-0719, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 2, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 22-104-11, Furnish, Deliver, and Launder Rental Laboratory Coats and Coveralls, estimated cost \$25,700.00, Account 101-16000-612490, Requisition 1566142

Dear Sir:

Contract documents and specifications have been prepared to furnish, deliver, and launder rental laboratory coats and coveralls. This contract is for a three-year period, beginning January 1, 2022 and ending December 31, 2024.

The purpose of this contract is to obtain rental laboratory coats and coveralls for all laboratories operating in the Monitoring and Research Department's Analytical Laboratories Division and Environmental Monitoring and Research Division. Rental laboratory coats and coveralls are required to protect laboratory personnel against chemical and sample splashes when performing laboratory procedures.

The estimated cost for this contract is \$25,700.00. The estimated 2022, 2023 and 2024 expenditures are \$7,800.00, \$8,600.00, and \$9,300.00, respectively.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	September 15, 2021
Bid Opening	September 28, 2021
Award	October 21, 2021
Completion	December 31, 2024

Funds are being requested for 2022 in Account 101-16000-612490 and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for subsequent years 2023 and 2024 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 22-104-11.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:RA:JC:cs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 2, 2021