



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 21-0721, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 2, 2021**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Chen, Garner & Stevens Partners, LLC d/b/a Eureka Water Probes, to service and repair Eureka water quality meters and accessories, in an amount not to exceed \$17,000.00, Account 101-16000-612970, Requisition 1565646

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Chen, Garner & Stevens Partners, LLC d/b/a Eureka Water Probes (Eureka) to service and repair Eureka water quality meters and accessories. All instruments that are no longer covered under the three-year warranty will be sent to Eureka for service, when needed. There are thirteen (13) instruments to be serviced under this agreement in 2022 and fifteen (15) in 2023. This purchase order will begin on January 1, 2022 and expire on December 31, 2023.

These water quality meters are used by the Aquatic Ecology Section in the Continuous Dissolved Oxygen Monitoring Program, which is required by the Metropolitan Water Reclamation District of Greater Chicago's (District's) National Pollutant Discharge Elimination System permits. In addition, the data collected by these meters also supports ongoing projects, such as the Lake Michigan Discretionary Diversion Optimization, Chicago Area Waterways Chloride Reduction Initiative, the Phosphorus Assessment and Reduction Plan and Tunnel and Reservoir Plan post-construction monitoring.

Eureka, the sole service provider of service and repair of Eureka water quality meters and accessories, has submitted pricing for the services and goods required. Inasmuch as Eureka is the only source of service for the water quality meters, parts and repair, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Eureka is not registered to transact business in the State of Illinois but has submitted a certificate of good standing from the State of Texas. The Director of Monitoring and Research has given approval to move forward with this vendor.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

The Affirmative Action Ordinance is not included because Eureka is the sole provider of the services.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue a purchase order to Chen, Garner & Stevens Partners, LLC d/b/a Eureka Water Probes in an amount not to exceed \$17,000.00.

Funds are being requested for 2022 and 2023, in Account 101-16000-612790. The estimated expenditures for 2022 and 2023 are \$8,000.00 and \$9,000.00, respectively. Funds for the 2022 and 2023 expenditures are

contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:RA:HZ:JV:kq

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 2, 2021