



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 21-0732, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 2, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 20-030-11 Furnish and Deliver Miscellaneous Lubricants to various locations for a one-year period, Items 1, 3, 7, 8, 17, 18, 19, 23, 24, 25, 26, 28, 29, and 31 to Quimex, Inc., in an amount not to exceed \$30,000.00, from an amount of \$84,511.77, to an amount not to exceed \$114,511.77, Account 101-20000-623860, Outline Agreement 7001746

Dear Sir:

On October 15, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 20-030-11, Furnish and Deliver Miscellaneous Lubricants to various locations for a one-year period, Items 1, 3, 7, 8, 17, 18, 19, 23, 24, 25, 26, 28, 29, and 31 to Quimex, Inc. in an amount not to exceed \$74,511.78. The contract expires on October 31, 2021.

As of August 6, 2021, the attached list of change orders has been approved.

Original Contract Amount	\$74,511.78
Date of Board Approval	10/15/2020
Cumulative Change Order (8/6/2021)	\$9,999.99
% Change of Original Contract Value	13.4%
Current Contract Value	\$84,511.77
Requested Increase or Decrease	\$30,000.00
New Contract Value	\$114,511.77
% Change of Current Contract Value	35.4%
Total % Change of Original Contract Value	53.7%

An increase to the contract value is being requested due to District-wide ongoing demand for lubricants, at the various plants, for day to day operations. Extensive preventative maintenance is being performed on various District infrastructure and equipment that was limited in 2020 due to the Covid-19 pandemic.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 20-030-11 in an amount of \$30,000.00 (35.4% of the current contract value), from an amount of \$84,511.77, to an amount not to exceed \$114,511.77.

Funds are available in Account 101-20000-623860.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 2, 2021