



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 22-0101, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 3, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to Burris Equipment Co., to Furnish and Deliver Three (3) Ventrac Tractors under Sourcewell (formerly NJPA) Purchasing Contract No. 031121-TTC, in an amount not to exceed \$124,209.80, Account 101-67000-634860, Requisition 1574876

Dear Sir:

Authorization is requested to issue a purchase order to Burris Equipment Co., to furnish and deliver three (3) Ventrac tractors to the North Service Area. The vehicles will be delivered by December 31, 2022.

Sourcewell currently has a competitively bid contract with Ventrac, a Division of The Toro Company (031121-TTC), for landscape and grounds maintenance equipment. Burris Equipment Co. is a distributor for Ventrac. On May 19, 2011, the Board of Commissioners granted authority to participate in the NJPA purchasing cooperative. The contracts were established to enable all state agencies and authorized local governmental units to purchase current model year production vehicles during the contract period. The term of contract 031121-TTC began on April 30, 2021 and expires on April 30, 2025.

This order consists of the procurement of three (3) Ventrac 4520Y tractors with Kubota D902 (24.8hp) engines and with mower, snowplow, and salt spreader attachments for the North Service Area. The tractors will be used by District staff to maintain their grounds at the water treatment plants. All the vehicles are assembled by union labor in the U.S.A.

Burris Equipment Co., is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) and Affirmative Action, Revised Appendix D are not applicable to this requisition because it is primarily a furnish and deliver contract.

The Procurement and Materials Management Department believes that participating in the Sourcewell contract will expedite the ordering and delivery of the vehicles and reduce administrative costs.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to Burris Equipment Co., in an amount not to exceed \$124,209.80.

Funds are available in Account 101-67000-634860.

Requested, John P. Murray, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 3, 2022