



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 22-0380, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 5, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 22-RFP-11, Professional Legal Services for Bankruptcy and Collection Matters, estimated cost \$75,000.00. Account 101-30000-612430, Requisition 1579421 (*Deferred from the April 21, 2022 Board Meeting*)

Dear Sir:

Request for Proposal (RFP) documents have been prepared for professional legal services for bankruptcy and collection matters at the request of the Law Department. The contract begins January 1, 2023, and ends December 31, 2025.

The purpose of this contract is to engage a law firm to provide professional legal services in connection with the District's rights as a creditor in collection and bankruptcy proceedings, and further, relative to lien and mortgage foreclosure actions, wage garnishments, assignments for the benefit of creditors, recommendations for write-offs, and other possible ancillary matters related to creditor issues. One firm will be selected to serve on an as-needed basis as determined by the Law Department.

The estimated cost for this RFP is \$75,000.00. The estimated 2023, 2024, and 2025 expenditures are \$25,000.00 per year.

No bid deposit is required for this RFP.

Appendix A and Appendix V will not be included in this RFP because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	May 18, 2022
Proposals Received	June 10, 2022
Award	August 10, 2022
Completion	September 23, 2022

Funds for 2023, 2024, and 2025 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 22-RFP-11.

Requested, Susan T. Morakalis, General Counsel, STM:CMM:PS:CN:nl

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 5, 2022