



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 11, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 22-009-11 Furnish and Deliver Cloths, Paper Towels & Toilet Tissue to Various Locations for a One (1) Year Period, estimated cost \$81,000.00, Account 101-20000-623660

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver cloths, paper towels & toilet tissue to various locations for a one (1) year period, beginning approximately November 1, 2022 and ending October 31, 2023.

The purpose of this contract is to furnish and deliver cloths, paper towels & toilet tissue to the District's storeroom, to maintain sufficient inventory levels that are required for the day-to-day operational needs of the District.

The estimated cost for this contract is:

Group A - Spill Absorbents	\$4,000.00
Group B - Paper Towels	\$54,000.00
Group C - Toilet Tissue	\$18,000.00
Group D - Wiping Rags	<u>\$5,000.00</u>
TOTAL:	\$81,000.00

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V are not included in this contract because it is not a construction related activity.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- ☐ Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- ☐ Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto,

providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance

The tentative schedule for this contract is as follows:

Advertise	August 24, 2022
Bid Opening	September 13, 2022
Award	October 20, 2022
Completion	October 31, 2023

Funds are available in Account 101-20000-623660.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 22-009-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:ds
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 11, 2022