



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 22-0727, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Granicus, LLC., for Legistar Software Maintenance and Support for a three-year period, in an amount not to exceed \$110,271.94, Account 101-27000-612820, Requisition 1585240.

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Granicus, LLC., for Legistar software maintenance and support in an amount not to exceed \$110,271.94. The contract period is for a three-year period starting July 1, 2022 and ending June 30, 2025.

Granicus, LLC., the sole service provider of the Legistar software and technical support services, has submitted prices for the services required. Inasmuch as Granicus, LLC., is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Granicus, LLC. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold by Section 4 of the Affirmative Action Ordinance.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Granicus, LLC., in an amount not to exceed \$110,271.94.

Funds for the 2022 expenditure, in the amount of \$35,676.32, are available in Account 101-27000-612820. The estimated expenditure for 2023 is \$36,746.61, and 2024 is \$37,849.01. Funds for the 2023 and 2024 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JHS:SK:JR:JW:jw
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2022