



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue a purchase order to the Illinois Institute of Technology, pursuant to the terms of Master Agreement 20-RFP-11, to provide supervisor coaching training classes for approximately 390 supervisors and managers, in an amount not to exceed \$68,103.00, Account 101-25000-601100, Requisition 1585575

Dear Sir:

Authorization is requested to issue a purchase order to the Illinois Institute of Technology, pursuant to the terms of Master Agreement 20-RFP-11, to provide 26 full-day, live, and on-site supervisor coaching training classes for approximately 390 supervisors and managers. The terms of the Master Agreement with the Illinois Institute of Technology, approved by the Board of Commissioners on June 21, 2021, provide for a cost not to exceed \$68,103.00.

Coaching is an essential competency for all leaders in an organization. This program will train supervisors and managers on coaching competencies, taking their leadership skills to a higher level. The program will focus on building four critical skills that are useful and applicable to various coaching styles and can be immediately applied for improved results. The four skills include: unlocking talent; developing motivation; providing constructive critique; and operating fairly and transparently. These skills, supported and guided by a set of repeatable practices and frameworks, will tangibly improve outcomes for even the most experienced coaches. The knowledge gained from this training will help participants mentor and coach their teams to develop a culture for high performance and excellence throughout the organization and this training will assist in advancing the excellence goals in the District's Strategic Business Plan.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to the Illinois Institute of Technology, under the terms and conditions of Master Agreement 20-RFP-11, in an amount not to exceed \$68,103.00. The training is anticipated to be completed by November 30, 2022.

Funds are available in Account 101-25000-601100.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RJB:TP
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2022