



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 22-0736, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of July 14, 2022 regarding amending a purchase order and entering into an agreement with Unum Life Insurance Company of America, a wholly owned subsidiary of Unum Group, to provide group term life insurance for employees for a three-year period, in an amount not to exceed \$350,000.00, Accounts 101-25000-601250, 501-50000-601250, Agenda Item No. 12, File No. 22-0600

Dear Sir:

At the Board meeting of May 19, 2022, the Board of Commissioners duly ordered the issuing of a purchase order and entering into an agreement with Unum Life Insurance Company of America, a wholly owned subsidiary of Unum Group, Agenda Item No. 14, File No. 22-0454. At the Board meeting of July 14, 2022, the Board of Commissioners duly ordered the amendment of that purchase order and agreement to change the company name to Unum Group, Agenda Item No. 12, File No. 22-0600.

The amendment of the company name that was presented to the Board of Commissioners on July 14, 2022, was requested by the vendor to allow for data sharing and reporting between the corporate entity and its subsidiary to aid in the administration of the life insurance policy. It has been determined that, although Unum Group will be involved with the administration of the services, the payment for services under the contract will be made to the subsidiary that underwrites the policy, which is Unum Life Insurance Company of America. As such, the District will need to change the name on the contract back to Unum Life Insurance Company of America, a wholly owned subsidiary of Unum Group. This will ensure that payments are made to the correct entity and under the correct Federal Employer Identification Number.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of July 14, 2022, be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Beverly K. Sanders, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2022

Attachment