



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc., for preventative maintenance, training, and consumable supplies for an Ion Chromatograph in an amount not to exceed \$31,970.00, Accounts 101-16000-601100, 612970, 623570, Requisition 1583418

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc. (Metrohm), for preventative maintenance, training, and consumable supplies for an Ion Chromatograph in the Analytical Laboratories Division. This purchase order will begin on approximately September 30, 2022, and expire on September 29, 2025.

The Ion Chromatograph (IC) is used to determine hexavalent chromium concentrations in samples submitted for analysis by the Industrial Waste Division, under Appendix B of the District's Sewage and Waste Control Ordinance, treatment plant monitoring for the Maintenance and Operations Department, and research project support to the Environmental Monitoring and Research Division.

Metrohm, the sole provider for preventative maintenance and consumables for the IC, has submitted pricing for the services required. Inasmuch as Metrohm is the only source of supply for the goods and services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Metrohm is registered and is in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable because the classification of work does not fall under the provision of the MPLA.

The Affirmative Action Ordinance is not included because Metrohm is the sole provider of the services.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Metrohm in an amount not to exceed \$31,970.00.

Funds for the 2022 expenditure, in the amount of \$7,340.00 are available in Account 101-16000-612970. Funds for the 2023 and 2024 expenditures, in the amounts of \$8,340.00, and \$16,290.00, respectively, are being requested in Accounts 101-16000-601100, 612970, and 623570, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:RA:JC:TP:ca
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2022