



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING FEBRUARY 2, 2023

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to exercise an option to extend agreement through July 31, 2023 for the purchase of new and replacement computer hardware and replacement toner, with HP Inc., Account 101-27000-623810, Purchase Order 3121844

Dear Sir:

At the Board meeting of December 1, 2022, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order under the WSCA agreement Contract MNNVP-133 to HP Inc., for the purchase of new and replacement computer hardware and replacement toner until February 28, 2023.

The National Association of State Procurement Officials (NASPO) was formally established on January 29, 1947, in Chicago, Illinois. NASPO is an organization through which the member purchasing officials provide leadership in professional public procurement to attain greater efficiency, economy, and customer satisfaction. The Western States Contracting Alliance (WSCA) was formed in October 1993 by the state purchasing directors from fifteen NASPO western states. WSCA established the means by which participating states may join together in cooperative multi-state contracting; to achieve cost-effective and efficient acquisition of products and services. All governmental entities within WSCA states as well as authorized governmental entities in non-WSCA states are welcome to use the approved agreements. Under the terms of the agreement NASPO has extended the agreement through July 31, 2023, under MNNVP-133-HP Amendment 6.

This change order is in compliance with the Illinois Criminal Code because it is germane to the original contract as signed, and is in the best interest of the District.

In view of the foregoing, it is requested that the Board of Commissioners authorize the Director of Procurement and Materials Management to extend the agreement with HP Inc. through July 31, 2023.

Funds are available in Account 101-27000-623810.

Requested, Sean T. Kelly, Acting Director of Information Technology, SK:JLR:MHL:mhl
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Marcelino Garcia, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 2, 2023