



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 23-0113, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF february 2, 2023

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 23-006-11 Furnish and Deliver Janitorial Supplies to Various Locations for a One-Year Period, estimated cost \$165,000.00, Accounts 101-20000-623170, 623660

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver janitorial supplies to various locations for a one-year period, beginning approximately June 1, 2023 and ending May 31, 2024.

The purpose of this contract is to furnish and deliver janitorial supplies, such as brooms, mops, and buckets, to the District's storerooms, to maintain sufficient inventory levels, which are required for the day-to-day operational needs of the District.

The estimated cost of this contract is as follows:

Group A-Brushes, mops, pails, etc.:	\$92,000.00
Group B-Cleaners & detergents:	\$45,000.00
Group C-Hand soaps & dispensers:	<u>\$28,000.00</u>
Total	\$165,000.00

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V is not applicable because each group has an estimate that is less than the minimum threshold of \$100,000.00 established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise:	February 22, 2023
Bid Opening:	March 14, 2023
Award:	May 4, 2023
Completion:	May 31, 2024

Funds are available in Accounts 101-20000-623170, 623660.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 23-006-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,

DAL:SEB:JN:MS:sk

Respectfully Submitted, Marcelino Garcia, Chairman, Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 2, 2023

Attachment