

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** November 14, 2025

**TO:** Pinakin Desai, Acting Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

**SUBJECT:** **Contract 25-612-21 – Roof Replacement and Rehabilitation at Various Locations – Group A**

**LOW BIDDER:** **DCG Roofing Solutions, Inc.**

The lowest responsive bidder, DCG Roofing Solutions, Inc. has submitted company information and MBE/WBE/VBE Business Verification Forms for the firms identified on the subject contract's Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE and 3% VBE. According to the bidder's Utilization Plan, the bidder has committed to the following goals:

<u><b>MBE</b></u>	<u><b>WBE</b></u>	<u><b>VBE</b></u>
20%	10%	3%

Therefore, DCG Roofing Solutions, Inc. is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM:DH  
Attachment

c: Darlene A. LoCascio, S. Morakalis, N. Lopez, M. Valdes, M. Cavarretta, J. Skawski, H. Wunderlich, L. Cornier, D. Hardney, File (2)

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE/WBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: DCG Roofing Solutions, Inc.

Contract No.: 25-612-21

Affirmative Action Contact & Phone No.: Quinn Ferrall (815) 644-8042

E-Mail Address: qferrall@dcgroofing.com

Total Bid: \$944,190.00

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE  
SUBCONTRACTOR'S LETTER OF INTENT MUST BE  
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

**MBE UTILIZATION**

Name of MBE and contact person: Anderson & Shah Roofing, Inc. - Jaquelyn Acosta  
Business Phone Number: 815-741-0909 Email Address: jackie@andersonshah.com  
Address: 23900 County Farm Rd., Joliet, IL 60431  
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$94,420.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**MBE UTILIZATION**

Name of MBE and contact person: Garza Roofing Equipment and Supply, LLC - Jennica Garza  
Business Phone Number: 847-693-0793 Email Address: jennica@garzasupply.com  
Address: 901 Elizabeth St, Elgin IL 60120  
Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$94,420.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

**WBE UTILIZATION**

Name of WBE and contact person: TORI Construction, LLC - Jennifer Grove  
Business Phone Number: 708-389-1530 Email Address: jennifer@torillc.com  
Address: 4234 W. 124th Place, Alsip, IL 60803  
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$47,210.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

**WBE UTILIZATION**

Name of WBE and contact person: Garth Building Products & Services Corp. - Deborah Hurms  
Business Phone Number: 708-757-6733 Email Address: deborah@garthbps.com  
Address: 579 Williams St, Thorton, IL 60476  
Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$47,210.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

(Attach additional sheets as needed)

## SIGNATURE SECTION

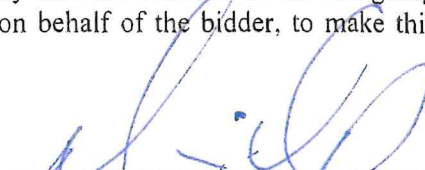
On Behalf of DCG Roofing Solutions, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

October 21, 2025

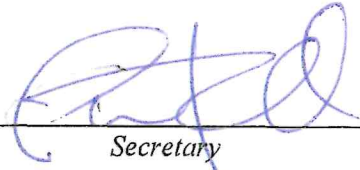
*Date*

  
*Signature of Authorized officer*

Dominic Dunlap, President

*Print name and title*

ATTEST:

  
Quinn Ferrall  
*Secretary*

(847) 296-6611

*Phone number*

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration **DATE:** December 5, 2025  
Diversity Section

**TO:** Pinakin Desai, Acting Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

**SUBJECT:** **Contract 25-612-21 – Roof Replacement and Rehabilitation at Various Locations – Group B**

**LOW BIDDER:** **DCG Roofing Solutions, Inc.**

The lowest responsive bidder, DCG Roofing Solutions, Inc. has submitted company information and “MBE/WBE/VBE Business Verification Forms for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE and 3% VBE. According to the bidder’s Utilization Plan, the bidder has committed to the following goals:

<u><b>MBE</b></u>	<u><b>WBE</b></u>	<u><b>VBE</b></u>
20%	10%	3%

Therefore, DCG Roofing Solutions, Inc. is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM:DH  
Attachment

c: Darlene A. LoCascio, S. Morakalis, N. Lopez, M. Valdes, M. Cavarretta, J. Skawski, H. Wunderlich, L. Cornier, D. Hardney, File (2)

Contract 25-612-21, Group B

REVISED DECEMBER, 2022

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE/WBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: DCG Roofing Solutions, Inc.

Contract No.: 25-612-21

Affirmative Action Contact & Phone No.: Quinn Ferrall (815) 644-8042

E-Mail Address: qferrall@dcgroofing.com

Total Bid: \$1,423,440.00

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE  
SUBCONTRACTOR'S LETTER OF INTENT MUST BE  
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

**MBE UTILIZATION**

Name of MBE and contact person: Anderson & Shah Roofing, Inc. - Jaquelyn Acosta

Business Phone Number: 815-741-0909 Email Address: jackie@andersonshah.com

Address: 23900 County Farm Rd., Joliet, IL 60431

Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-612-21

Total Dollar Amount Participation: \$142,344.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: Garza Roofing Equipment and Supply, LLC - Jennica Garza

Business Phone Number: 847-693-0793 Email Address: jennica@garzasupply.com

Address: 901 Elizabeth St, Elgin IL 60120

Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-612-21

Total Dollar Amount Participation: \$142,344.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)



**WBE UTILIZATION**

Name of WBE and contact person: TORI Construction, LLC - Jennifer Grove  
Business Phone Number: (708) 389-1530 Email Address: jennifer@torillc.com  
Address: 4234 W. 124th Place, Alsip, IL 60803  
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$71,172.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**WBE UTILIZATION**

Name of WBE and contact person: Garth Building Products & Services Corp. - Deborah Hurms  
Business Phone Number: 708-757-6733 Email Address: deborah@garthbps.com  
Address: 579 Williams St, Thorton, IL 60476  
Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$71,172.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

## SIGNATURE SECTION

On Behalf of DCG Roofing Solutions, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

October 21, 2025

*Date*

  
*Signature of Authorized officer*

Dominic Dunlap, President

*Print name and title*

ATTEST:

  
*Secretary*

Quinn Ferrall

(847) 296-6611

*Phone number*

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

Group B

**VBE COMMITMENT FORM**

1. Name of VBE: Franco Hauling, LLC  
Identify MBE, WBE Status: MBE, WBE Address: 460 West Irving Park Road, C#358  
City, State, Zip Code: Bensenville, IL 60106  
Contact Person: July Franco Telephone Number: (630) 776-4092  
eMail Address: july@francohaulingllc.com  
\*Dollar Amount of Participation: \$ 42,704.00 Percent of Participation: 3 %  
Scope of Work: Hauling Services
- 
2. Name of VBE: \_\_\_\_\_  
Identify MBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
\*Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
Scope of Work: \_\_\_\_\_
- 
3. Name of VBE: \_\_\_\_\_  
Identify MBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
\*Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
Scope of Work: \_\_\_\_\_
- 
4. Name of VBE: \_\_\_\_\_  
Identify MBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
\*Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
Scope of Work: \_\_\_\_\_

\* If a MBE or WBE will be utilized to accomplish the VBE Contract Goal, then the VBE commitment amount must be entered as a separate dollar amount. VBE Contract Goals are separate and distinct from the MBE and WBE Contract Goals.

Attach a copy of qualifications for each VBE business

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration **DATE:** December 5, 2025  
Diversity Section

**TO:** Pinakin Desai, Acting Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

**SUBJECT:** **Contract 25-612-21 – Roof Replacement and Rehabilitation at Various Locations – Group C**

**LOW BIDDER:** **DCG Roofing Solutions, Inc.**

The lowest responsive bidder, DCG Roofing Solutions, Inc. has submitted company information and “MBE/WBE/VBE Business Verification Forms for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE and 3% VBE. According to the bidder’s Utilization Plan, the bidder has committed to the following goals:

<u><b>MBE</b></u>	<u><b>WBE</b></u>	<u><b>VBE</b></u>
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Attachment

c: Darlene A. LoCascio, S. Morakalis, N. Lopez, M. Valdes, M. Cavarretta, J. Skawski, H. Wunderlich, L. Cornier, D. Hardney, File (2)

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

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**All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: DCG Roofing Solutions, Inc.

Contract No.: 25-612-21

Affirmative Action Contact & Phone No.: Quinn Ferrall (815) 644-8042

E-Mail Address: qferrall@dcgroofing.com

Total Bid: \$1,729,900.00

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE  
SUBCONTRACTOR'S LETTER OF INTENT MUST BE  
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

**MBE UTILIZATION**

Name of MBE and contact person: Anderson & Shah Roofing, Inc. - Jaquelyn Acosta  
Business Phone Number: 815-741-0909 Email Address: jackie@andersonshah.com  
Address: 23900 County Farm Rd., Joliet, IL 60431  
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-612-21

Total Dollar Amount Participation: \$172,990.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

**MBE UTILIZATION**

Name of MBE and contact person: Garza Roofing Equipment and Supply, LLC - Jennica Garza  
Business Phone Number: 847-693-0793 Email Address: jennica@garzasupply.com  
Address: 901 Elizabeth St, Elgin IL 60120

Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-612-21

Total Dollar Amount Participation: \$172,990.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

(Attach additional sheets as needed)

**WBE UTILIZATION**

Name of WBE and contact person: TORI Construction, LLC - Jennifer Grove  
Business Phone Number: (708)389-1530 Email Address: jennifer@torillc.com  
Address: 4234 W. 124th Place, Alsip, IL 60803  
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$86,495.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**WBE UTILIZATION**

Name of WBE and contact person: Garth Building Products & Services Corp. - Deborah Hurms  
Business Phone Number: 708-757-6733 Email Address: deborah@garthbps.com  
Address: 579 Williams St, Thorton, IL 60476  
Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-612-21  
Total Dollar Amount Participation: \$86,495.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)



## SIGNATURE SECTION

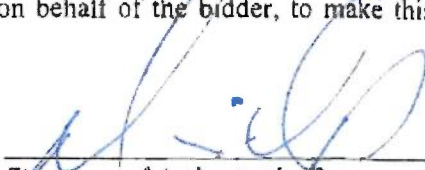
On Behalf of DCG Roofing Solutions, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

October 21, 2025


*Date*

  
*Signature of Authorized officer*

Dominic Dunlap, President

*Print name and title*

ATTEST:

  
Quinn Ferrall  
*Secretary*

(847) 296-6611

*Phone number*

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
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The MBE/ WBE Utilization Plan and the MBE/ WBE Sub-contractor's Letter of Intent MUST Accompany the Bid!!!



Group C

VBE COMMITMENT FORM

1. Name of VBE: Franco Hauling, LLC  
Identify MBE, WBE Status: MBE, WBE Address: 460 West Irving Park Road, C#358  
City, State, Zip Code: Bensenville, IL 60106  
Contact Person: July Franco Telephone Number: (630) 776-4092  
eMail Address: july@francohaulingllc.com  
\*Dollar Amount of Participation: \$ 51,897.00 Percent of Participation: 3 %  
Scope of Work: Hauling Services
- 
2. Name of VBE: \_\_\_\_\_  
Identify MBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
\*Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
Scope of Work: \_\_\_\_\_
- 
3. Name of VBE: \_\_\_\_\_  
Identify MBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
\*Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %  
Scope of Work: \_\_\_\_\_
- 
4. Name of VBE: \_\_\_\_\_  
Identify MBE, WBE Status: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
eMail Address: \_\_\_\_\_  
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Scope of Work: \_\_\_\_\_

\* If a MBE or WBE will be utilized to accomplish the VBE Contract Goal, then the VBE commitment amount must be entered as a separate dollar amount. VBE Contract Goals are separate and distinct from the MBE and WBE Contract Goals.

Attach a copy of qualifications for each VBE business.