

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: March 10, 2025

TO: Christopher J. Belz
Assistant Director of Information Technology

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: Review of Request for Proposal **25-RFP-11** for a Professional Services Contract: Custom Application Development Consulting and Database Support Consulting for a three year period with two 12-month extensions.

The Diversity Section has completed its review of the subject Request for Proposal (“the RFP” or this Project”). We have determined that the RFP should not contain goals for Affirmative Action participation.

In accordance with the RFP, the District seeks a qualified professional services firm to provide on-demand database support and application development services that are customized to address the District’s specific business needs. The selected firm will be required to have expertise in SAP system architecture and performance optimization, together with extensive knowledge in ABPB programming and SAP administration in support of system enhancements and maintenance. The estimated cost of this Project is \$150,000.00 over thirty-six (36) months.

In addition to the knowledge and experience referenced above, the selected firm should demonstrate its competencies in developing and implementing custom applications, utilizing a variety of technologies and programming languages. These include the core-based platforms of CSS, Drupal, JavaScript, NET and others. Strong experience in data migration and the implementation of security measures protecting sensitive data is also essential. In addition, the District has the right to all source code, which cannot be shared with anyone in any medium other than the District. Overall, for the proprietary reasons as outlined above, the services being solicited by this RFP are typically performed by a single firm. As such, this Project does not offer practical opportunities for subcontracting. As a result, based on the criteria noted above, Appendices A and V should not be included in the RFP.

If you would like further information about this review, please contact Diversity Officer Fred Fortier at (773) 999-6715.

RLM/FF

Attachment

C: D. LoCascio, S. Morakalis, C. Belz, L. Cornier, N. Lopez, M. Valdez