


INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration  
Diversity Section

DATE: June 8, 2026

TO: Steven J. Lux, Treasurer

FROM: Richard L. Martinez, Jr., Diversity Administrator 

SUBJECT: 25-RFP-05 Professional Underwriting Services for District Bond Sales  
Review of Ramirez & Co., Inc.'s MBE Status

Ramirez & Co., Inc. submitted with its proposal a completed Minority-/Women-/Veteran-Owned Business Verification Form indicating that the firm is certified as a minority-owned business with the Illinois Commission on Equity and Inclusion and the Chicago Minority Supplier Development Council. Ramirez & Co., Inc. is 95.19% minority-owned. Therefore, Ramirez & Co., Inc. meets the MBE requirements in this RFP.

Should you have any questions, please contact Ms. PJ Spencer, Senior Diversity Officer, at [spencerpj@mwr.org](mailto:spencerpj@mwr.org).

RLM/PCS

c: LoCascio, Morakalis, Cornier, Kunath, Lopez, Valdez, Buenconsejo, File (2)