

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration **DATE:** February 9, 2026
Diversity Section

TO: Pinakin Desai, Acting Director of Maintenance of Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: **Contract 25-721-22 - Restoration of Egan WRP Permeable Paver Parking Lot (Re-Bid)**

LOW BIDDER: C.R. Schmidt, Inc.

The lowest responsive bidder, C.R. Schmidt, Inc., has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firm identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE, WBE, and VBE Utilization Goals for the above-mentioned contract are 20% MBE and or WBE and 3% VBE. According to the bidder’s Affirmative Action Utilization Plan, the bidder has committed to the following goals:

| <u>MBE</u> | <u>WBE</u> | <u>VBE</u> |
|------------|------------|------------|
| 0.00% | 20.12% | 0.00%* |

Therefore, C.R. Schmidt, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RLM:MJP

Attachments

cc: LoCascio, Morakalis, Skawski, Matias, Austin, Cornier, Kunath, N. Lopez, M. Valdez, Wunderlich, file

*C.R. Schmidt, Inc.’s VBE waiver request was approved

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: C.R. Schmidt, Inc.

Contract No.: 25-721-22

Affirmative Action Contact & Phone No.: John Lockett 630-293-5885

E-Mail Address: John@crschmidt.com

Total Bid: \$208,700.00

MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

WBE UTILIZATION

Name of WBE and contact person: C.R. Schmidt, Inc. John Lockett
Business Phone Number: 630-293-5885 Email Address: John@crschmidt.com
Address: 3S215 Talbot Ave., Warrenville, IL 60555
Description of Work, Services or Supplies to be provided: Clean and Sweep Paver Joints

CONTRACT ITEM NO.: 25-721-22
Total Dollar Amount Participation: \$42,000.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

SIGNATURE SECTION

On Behalf of C.R. Schmidt, Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

1.5.26

Date



Signature of Authorized officer

ATTEST:

Olivia Lockett / President

Print name and title



Secretary

630-293-5885

Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following “WAIVER REQUEST FORM.”**

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !