

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: May 9, 2023

TO: Scott Kowalski, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator



SUBJECT: 23-026-11, Furnish and Deliver PVC Pipe, Valves, and Fittings to Various Locations for a One-Year Period.

Our review of this contract indicates that this contract should not contain goals for affirmative action participation. Affirmative action participation goals are applicable to District contracts where the total approved expenditure is in excess of one hundred thousand dollars (\$100,000.00). Since the estimated total cost for this contract is fifty thousand dollars (\$50,000.00), affirmative action participation goals will not apply. Therefore, the Affirmative Action Ordinance, Revised Appendix D and Appendix V should not be included.

Should you have any questions, please contact Ms. PJ Spencer, Diversity Officer, at 1-5876.

RLM/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, file (2)