

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: January 24, 2025

TO: Jacqueline Torres, Clerk/Director of Finance

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *RLM/PCS*

SUBJECT: 25-RFP-09, Professional Auditing Services

The Diversity Section has completed its review of the subject Request for Proposal ("RFP"). We have established the Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) individual goals for this RFP as: **20% MBE and 10% WBE**. Goals for Appendix V have not been established for this RFP. As a result, Appendix V should not be included.

Further information concerning this review can be obtained from Fred Fortier, Diversity Officer, at (773) 999-6715.

RLM/FF

Attachments

C: D. LoCascio, S. Morakalis, L. Tylka, L. Cornier N. Lopez, M. Valdez