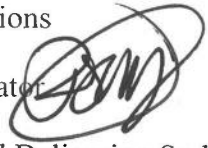


**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** August 14, 2023

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Goal Review of Contract 24-632-11 – Furnishing and Delivering Sodium Hypochlorite

Our review of this contract's detail specifications indicates that affirmative action goals are not recommended.

This project with a total estimated cost of \$6,659,000.00 requires the Contractor to provide all necessary tools, equipment, hoses and connectors, labor, transportation, expertise, supervision and services to furnish and deliver sodium hypochlorite to various locations in the Cook County area for a twenty-four-month (24-month) period.

Contract goals are established based upon the availability of at least three (3) MBEs and three (3) WBEs registered on the District's Vendor List to perform the anticipated scope of work. Our review of the District's Vendor List found that there were an insufficient number of registered MBE and WBE vendors available to perform the requested scope of work. Therefore, the Appendix D and the Appendix V should not be included.

If you have any questions, please contact Ms. PJ Spencer, Diversity Officer, at extension 1-5876.

RLM:PCS

c: LoCascio, Morakalis, Cavarretta, Skawski, Genser, Pulse, Cornier, file