

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: February 17, 2026

TO: Sean Kelly, Director of Information Technology

FROM: Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: 25-RFP-08, Enterprise Resource Planning (ERP) Assessment

Per your request, the Diversity Section has determined that the following firm is acceptable for MBE/WBE/VBE participation:

Classification Type	Business Name	Officer
WBE	Accede Solutions, Inc.	Garvita Sethi

The Minority, Women, and Veteran Business Enterprises goals for the above contract are 15% MBE and/or WBE and 3% VBE. According to the MBE/WBE Commitment Form, Berry Dunn, McNeil & Parker LLC commits to the following goal:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
0%	15%	0%*

The Consultant, Berry Dunn, McNeil & Parker LLC, has met the requirements of Appendix A and Appendix V.

If you have any additional questions, please contact Ms. PJ Spencer, Senior Diversity Officer, at extension 1-5876.

RLM/PCS

Attachment

c: LoCascio, Morakalis, Cornier, Kunath, Lopez, Valdez, file

* VBE goal waived based on approved Good Faith Efforts

MBE/WBE COMMITMENT FORM

1. Name of MBE/WBE: **Accede Solutions, Inc.**
Identify MBE, WBE Status: WBE Address: 164 Ela Road
City, State, Zip Code: Inverness, IL 60067
Contact Person: Ms. Garvita Sethi Telephone Number: 844.677.2333 Ext.710
eMail Address: info@accedesol.com
Dollar Amount of Participation: \$ \$20,253.75 Percent of Participation: 15%
% Scope of Consulting Contract: 15%

2. Name of MBE/WBE:
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____
% Scope of Consulting Contract: _____

3. Name of MBE/WBE:
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____
% Scope of Consulting Contract: _____

4. Name of MBE/WBE:
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____
% Scope of Consulting Contract: _____

Attach a copy of qualifications for each MBE and WBE business.
Please duplicate this blank page when additional certified MBE and WBE subcontractors are being used on this contract.

Please find below the scope of work from our proposal we anticipate Accede Solutions, Inc. jointly contributing to:

- Conduct initial project planning
- Prepare for and facilitate a kickoff meeting
- Facilitate fact-finding and business process analysis meetings
- Develop a draft Gap Analysis Report
- Develop Preliminary Functional and Technical Requirements
- Facilitate joint requirements planning (JRP) work sessions
- Develop Action Plan Report