

**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 2, 2024

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator



**SUBJECT:** Contract 24-612-21, Roof Replacement and Rehabilitation at Various  
Locations – Group A

The Diversity Section has reviewed the Utilization Plan submitted by F&G Roofing Company, LLC, for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials for \$97,400.00. However, based on the description of the work to be performed by Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that F&G Roofing Company, LLC has exceeded the allowable supplier exception under the Ordinance.

**In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:**

*(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.*

Based on the company's bid amount of \$486,700.00, F&G Roofing Company, LLC is only allowed to utilize Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$24,335.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by F&G Roofing Company, LLC to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by F&G Roofing Company, LLC be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT


c: Cornier, Morakalis

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 2, 2024

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Contract 24-612-21, Roof Replacement and Rehabilitation at Various Locations – Group B

The Diversity Section has reviewed the Utilization Plan submitted by F&G Roofing Company, LLC, for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials for \$292,700.00. However, based on the description of the work to be performed by Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that F&G Roofing Company, LLC has exceeded the allowable supplier exception under the Ordinance.

**In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:**

*(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.*

Based on the company's bid amount of \$1,463,200.00, F&G Roofing Company, LLC is only allowed to utilize Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$73,160.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by F&G Roofing Company, LLC to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by F&G Roofing Company, LLC be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

c: Cornier, Morakalis

**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** July 19, 2024

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Contract 24-612-21, Roof Replacement and Rehabilitation at Various  
Locations – Group C

The Diversity Section has reviewed the Utilization Plan submitted by F & G Roofing Company, LLC, for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials, insulation equipment and supplies for \$84,500.00. However, based on the description of the work to be performed by Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that F & G Roofing Company, LLC has exceeded the allowable supplier exception under the Ordinance.

**In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:**

*(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.*

Based on the company's bid amount of \$422,500.00, F & G Roofing Company, LLC is only allowed to utilize Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$21,125.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by F & G Roofing Company, LLC to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by F & G Roofing Company, LLC be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

c: Cornier, Morakalis

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 2, 2024

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Contract 24-612-21, Roof Replacement and Rehabilitation at Various  
Locations – Group D

The Diversity Section has reviewed the Utilization Plan submitted by F&G Roofing Company, LLC, for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials for \$54,100.00. However, based on the description of the work to be performed by Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that F&G Roofing Company, LLC has exceeded the allowable supplier exception under the Ordinance.

**In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:**

*(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.*

Based on the company's bid amount of \$270,200.00, F&G Roofing Company, LLC is only allowed to utilize Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$13,510.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by F&G Roofing Company, LLC to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by F&G Roofing Company, LLC be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

c: Cornier, Morakalis