


INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: August 17, 2022

TO: Beverly K. Sanders, Director of Human Resources

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Goal Review for 22-RFP-21 - Active Shooter and Workplace
Violence Training

Our review of this RFP indicates that this contract should not contain Affirmative Action Goals. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost for these services is \$25,000.00, the Appendix A and the Appendix V should not be included in this RFP.

If you have any questions, please contact Dr. Regina Berry, Diversity Administrator, at extension 1-4035.

RDB

Attachment(s):

cc: LoCascio, D., Cornier, L., Morakalis, S., Bonner, R., File