

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 3, 2025

TO: Pinakin Desai, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator *RLM/PCS*

SUBJECT: **Goal Review for Contract 26-685-51** – Furnishing, Delivering and Administration of Rain Barrels

We have reviewed the specifications for the subject contract, including the material, labor, and equipment requirements. Our review indicates that MBE/WBE/VBE goals are not applicable to this contract due to its furnish-and-deliver-only scope, which requires the delivery of approximately 10,000 rain barrels to homeowners within the District boundaries and Cook County. The contract's full-service administration requirement is not separately broken out but is included in the overall distribution and operations cost to administer the District's rain barrel program. As such, there are no subcontracting opportunities that constitute a commercially useful function. The total contract value is \$450,000 over a three-year period from 2026 to 2028.

If you have any additional questions, please contact Diversity Officer, Denise Hardney, at extension 14030.

RLM: DH
Attachment(s)

c: D. LoCascio, S. Morakalis, M. Cavaretta, J. Skawski, M. Matias, P. Sobanski, N. Lopez, M. Valdes, L. Cornier, P. Kunath, H. Wunderlich, D. Hardney, file