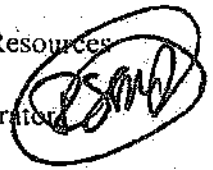


**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: June 21, 2023

TO: Thaddeus J. Kosowski, Acting Director of Human Resources

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Review of Request for Proposal 23-RFP-13 – Third Party Claims Administrator Services

Our review of this RFP indicates that due to the various items under the scope, Affirmative Action goals of 15% MBE and/or WBE should be included.

If you have any questions, please contact Denise Hardney, Diversity Officer, at extension 1-4030.

RLM/DH
Attachments

c: D. LoCascio, S. Morakalis, R. Martinez, B. Wyatt, L. Cornier, File (2)