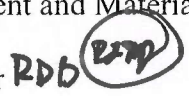


**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: February 21, 2023

TO: Darlene LoCascio, Director of Procurement and Materials Management

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: 23-033-11, Furnish and Deliver Miscellaneous Air Filters to Various Locations
for a One-Year Period

Our review of this contract indicates that this contract should not contain goals for Affirmative Action participation. The total estimated cost for Groups A, B, C and D is ninety-seven thousand, eight hundred dollars (\$97,800.00).

Affirmative action participation goals are applicable to District contracts where the total approved expenditure is in excess of one hundred thousand dollars (\$100,000.00). Since the estimated total cost for this contract is ninety-seven thousand, eight hundred dollars (\$97,800.00), affirmative action participation goals will not apply. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at 1-5876.

RDB/PCS

c: Morakalis, Cornier, Vaughn, file (2)