


INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: October 18, 2023

TO: Ted J. Kosowski, Director of Human Resources

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Goal Review of Contract 23-RFP-08 for Odor Recognition in Wastewater Treatment

Our review of this contract indicates that this contract should not contain goals for affirmative action participation. Affirmative action participation goals are applicable to District contracts where the total approved expenditure is in excess of one hundred thousand dollars (\$100,000.00). Since the estimated total cost for this contract is thirty-six thousand dollars (\$36,000.00), affirmative action participation goals will not apply. Therefore, the Appendix A and Appendix V should not be included.

If you have any questions, please contact Desirée Young, Diversity Officer, at extension 14036.

RLM:DY

Attachment

c: D. LoCascio, L. Cornier, S. Morakalis, K. Brown, Young, file