

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: August 11, 2023

TO: Sean T. Kelly, Director of Information Technology

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator



SUBJECT: Review of Board Letter for e-Builder Electronic Project Management System and
Technical Support Services Renewal

Our review of this contract indicates that affirmative action goals are not recommended.

The District is seeking to purchase and amend an agreement with e-Builder, Inc. for the e-Builder Electronic Management System and Technical Support Services for a three-year period, in an amount not to exceed \$1,338,717.89.

Given that e-Builder, Inc., is the sole service provider of the e-Builder Electronic Project Management System, there are no feasible opportunities for subcontracting. Therefore, the Appendix A and the Appendix V should not be included.

Should you have any questions, please contact Ms. PJ Spencer, Diversity Officer, at extension 1-5876.

RLM/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Womer, Cornier, file (2)