

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: April 28, 2026

TO: Steven J. Lux, Treasurer

FROM: Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: 25-RFP-19 Legal Advisory Services Related to the District Financing Program
Review of WBE Status

Burke Burns & Pinelli, Ltd. submitted a completed Minority-/Women-/Veteran-Owned Business Verification Form with its proposal indicating that the firm is certified as a women-owned business by the City of Chicago and State of Illinois. The firm is 76% women owned and, therefore, meets the WBE requirements in this RFP.

Should you have any questions, please contact Ms. PJ Spencer, Senior Diversity Officer, at spencerpj@mwr.org or ext. 1-5876.

RLM/PCS

c: LoCascio, Morakalis, Cornier, Kunath, Lopez, Valdez, Buenconsejo, file