

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: December 16, 2024

TO: Donna Tyes, Buyer, Procurement and Materials Management

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: **Goal Review of Contract 25-027-11** – Furnish and Deliver Glass and Plastic Labware to Various Locations for a One-Year Period, Groups A - E

We have reviewed the specifications for the subject contract and our review indicates that MBE/WBE and VBE goals are not recommended for this contract. The total estimated contract value is \$288,000. The entire scope of the contract is comprised of the furnishing and delivery of glass and plastic labware for a one-year period. The contract is divided into 5 groups, A - E, with each group having an estimated value of less than \$100,000. The furnish and deliver nature of this contract offers no opportunities for subcontracting any portion of its requirements.

Due to the lack of subcontracting opportunities Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Denise Hardney, Diversity Officer at extension 14030.

RLM: DH
Attachment(s)

c: D. LoCascio, S. Morakalis, N. Lopez, M. Valdez, D. Tyes, L. Cornier, D. Hardney, file