INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: December 8, 2023

TO: Dr. Catherine O'Connor, Director of Engineering

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator RLM/PCS

SUBJECT: **20-RFP-28R Biogas Combined Heat and Power, Egan WRP (Construction)**

BIDDER: **Baxter & Woodman/Boller Construction, LLC**

Baxter & Woodman/Boller Construction, LLC has submitted company information and "MBE/WBE/VBE Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 9% WBE and 3% VBE. According to the bidder's Utilization Plan and VBE Commitment Form, the bidder has committed to the following goals:

MBE	WBE	VBE
23.93%	11.51%	6.11%

Therefore, Baxter & Woodman/Boller Construction, LLC is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM:PCS

Attachment

c: Darlene A. LoCascio, Morakalis, Fitzpatrick, Wawczak, Cornier, Lopez, Valdez, File (2)

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Baxter & Woodman/Boller Construction, LLC

Contract No.: 20-RFP-28R

Affirmative Action Contact & Phone No.: Melissa Benton - (815) 444-3282
Joshua Boller - (847) 662-5566

E-Mail Address: mbenton@baxterwoodman.com / jboller@bollerconstruction.com

Total Bid: $10,595,800 (Construction)

MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

MBE UTILIZATION

Name of MBE and contact person: Ortiz Contracting Group - Peter Ortiz

Business Phone Number: (779) 324-5212 Email Address: portiz@ortizcontracting.com

Address: 9308 Gulfstream Road, Frankfort, IL 60423

Description of Work, Services or Supplies to be provided: Furnish and install CHP generators and gas conditioning systems

CONTRACT ITEM NO.: 20-RFP-28R

Total Dollar Amount Participation: $2,538,344

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

(Attach additional sheets as needed)

WBE UTILIZATION

Name of WBE and contact person: Batir Architecture, Ltd. DBA Optimal Construction Services - Jerry Meister

Business Phone Number: (630) 513-5109 Email Address: jerrym@optimal-construction.com

Address: 1121 E. Main Street, St. Charles, IL 60174

Description of Work, Services or Supplies to be provided: Pre-Engineered Metal Building

CONTRACT ITEM NO.: 20-RFP-28R

Total Dollar Amount Participation: $244,930

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

WBE UTILIZATION

Name of WBE and contact person: R.J. O'Neil, Inc. - Alyson Watson

Business Phone Number: (630) 906-1300 Email Address: Alyson@rjoneil.com

Address: 1125 Lake Street, Montgomery, IL 60538

Description of Work, Services or Supplies to be provided: HVAC & Insulated Hot Water Supply, and Return Piping

CONTRACT ITEM NO.: 20-RFP-28R

Total Dollar Amount Participation: $329,162

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

WBE UTILIZATION

Name of WBE and contact person: Manusos General Contracting, Inc - Joe McKeown

Business Phone Number: (847) 973-0600 Email Address: Joe@manusosinc.com

Address: 91 Chistopher Way, Fox Lake, IL 60020

Description of Work, Services or Supplies to be provided: Cast In Place Concrete

CONTRACT ITEM NO.: 20-RFP-28R

Total Dollar Amount Participation: $320,000

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

(Attach additional sheets as needed)

WBE UTILIZATION

Name of WBE and contact person: Wrangler Tech, LLC. - Danene McMahon

Business Phone Number: (630) 915-4780 Email Address: dmcmahon@wranglertech.net

Address: 9000 West 67th Street, Hodgkins, IL 60525

Description of Work, Services or Supplies to be provided: Electrical switchgear and associated electrical supplies

CONTRACT ITEM NO.: 20-RFP-28R

Total Dollar Amount Participation: $325,000

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

(Attach additional sheets as needed)

SIGNATURE SECTION

On Behalf of Baxter & Woodman/Boller Construction, LLC (name of company) I/We hereby acknowledge that

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

October 6, 2023
Date

Signature of Authorized officer

ATTEST:

Derek Wold, Executive Vice President
Print name and title

Secretary

(815) 444-3335
Phone number

1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**

2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**

3) If a waiver is requested, the bidder must also complete the following **"WAIVER REQUEST FORM."**

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

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WAIVER REQUEST FORM

If a waiver is requested, the Bidder is required to sign and execute this page.

Contract No.: _____

Name of Bidder: _____

Contact Person and Phone Number: _____

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 15 (a)-(d) of the Affirmative Action Ordinance, Revised Appendix D, it files a MBE/WBE Utilization Plan or achieve a particular goal for MBE/WBE participation in the contract. The reasons for the request are as follows:

_____

_____

_____

_____

On Behalf of _____ I/We hereby acknowledge that
(name of company)

I/WE have read Affirmative Action Ordinance, Revised Appendix D, will comply with the provisions of Affirmative Action Ordinance, Revised Appendix D, and intend to use the MBEs and WBEs listed in the MBE/WBE Utilization Plan in the performance of this contract and have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Waiver Request Form are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

_____ _____
Date *Signature of Authorized officer*

ATTEST: _____
Print name and title

_____
Secretary

_____
Phone number

NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. **The evaluation is based on your firm's documented GOOD FAITH EFFORTS.**

The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D21-D22, Section 15. Utilization Plan Submission (e), (i)(1)-(8).

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

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VBE COMMITMENT FORM

1. **Name of VBE:** John Keno and Company, Inc.
   Identify MBE, WBE, SBE Status: VBE **Address:** 8623 W. Bryn Mawr Avenue, Suite 501
   City, State, Zip Code: Chicago, IL 60631
   Contact Person: Bill Vignocchi **Telephone Number:** (773) 380-0700
   eMail Address: billv@johnkeno.com
   Dollar Amount of Participation: $ 647,350 **Percent of Participation:** 6.11 %
   Scope of Work: Excavation, sanitary sewer, storm sewer, plant water piping, and landscaping

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2. **Name of VBE:** _____
   Identify MBE, WBE, SBE Status: _____ **Address:** _____
   City, State Zip Code: _____
   Contact Person: _____ **Telephone Number:** _____
   eMail Address: _____
   Dollar Amount of Participation: $_____ **Percent of Participation:** _____%
   Scope of Work: _____

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3. **Name of VBE:** _____
   Identify MBE, WBE, SBE Status: _____ **Address:** _____
   City, State Zip Code: _____
   Contact Person: _____ **Telephone Number:** _____
   eMail Address: _____
   Dollar Amount of Participation: $_____ **Percent of Participation:** _____%
   Scope of Work: _____

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4. **Name of VBE:** _____
   Identify MBE, WBE, SBE Status: _____ **Address:** _____
   City, State, Zip Code: _____
   Contact Person: _____ **Telephone Number:** _____
   eMail Address: _____
   Dollar Amount of Participation: $_____ **Percent of Participation:** _____%
   Scope of Work: _____

Attach a copy of qualifications for each VBE firm