

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration,
Diversity Section

DATE: August 9, 2023

TO: David Schmid, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator



SUBJECT: **Review of Contract 24-021-11, "Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period" (Group B)**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended. The Appendix D and Appendix V will not be included.

The purpose of this contract is to furnish and deliver unleaded gasoline to various locations for a one (1) year period. The total estimated cost for Group B is \$90,000.00. Affirmative Action participation goals are applicable to District contracts where the total approved expenditure is in excess of one hundred thousand dollars (\$100,000.00). Therefore, the Appendix D and Appendix V are not applicable.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RLM:JHB

c: LoCascio, Morakalis, Cornier, Bullock