

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** December 3, 2024

**TO:** John P. Murray, Director of Maintenance & Operations

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator

*Richard L. Martinez, Jr.*

**SUBJECT: Review of Contract 25-664-11, "Seal Coating of Roads and Patching of Pavement at the Prairie Plan Site in Fulton County, Illinois"**

Our review of this contract and specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$60,000.00 for the total budget of the contract, Affirmative Action participation goals will not apply. Therefore, Appendix D and Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Ms. Ouidie M. Pollard, at extension 1-3029.

RLM:omp

Attachments

c: LoCascio, Cornier, Kunath, Morakalis, Lopez, Valdez, Skawski, Hadsall