

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 14, 2025

TO: Dr. Catherine O'Connor, Director of Engineering

FROM: Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: Contract 23-171-2H (25-RFP-14), Professional Services for TARP Mainstream Tunnel Inspection From DS-M114N to CS-ADD 98% Inter-Department Review

We have reviewed the scope of work for the subject contract. The associated Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) individual goals are **20% MBE and 10% WBE**. Appendix V should not be included.

If you have any questions, please contact Reese Peavy, Diversity Officer, at peavyr@mwr.org.

RLM/RP

c: D. LoCascio, S. Morakalis, L. Cornier, P. Kunath, N. Lopez, M. Valdez, M. Mihalache, file